



CONSTITUTION AND BYLAWS BATTLE CREEK BICYCLE CLUB

ARTICLE I

NAME:

The name of this organization shall be **THE BATTLE CREEK BICYCLE CLUB**.

ARTICLE II

GOAL:

The goal of this organization shall be to promote the general interest of cycling in all its phases; to encourage and facilitate touring, cycle outings, bicycle racing, and all forms of recreational bicycling activities; to defend and protect the rights of bicyclists; to secure a better understanding and recognition of the need for safer riding conditions; to encourage the allocation of facilities for bicycling on public lands; to cooperate with the public authorities in the observance of all traffic regulations; and to advocate the registration of bicycles in the interest of safety, proper regulation and recognition of the bicycle as a vehicle used for pleasure, health, and economical transportation.

ARTICLE III

MEMBERSHIP

There shall be two types of membership:

- Family
- Individual

Any member who does not renew his/her membership by February 15th shall be considered a non-member until such time as the individual pays his/her dues to re-institute their membership. Non-members may not hold office, be a member of any committee, or vote on any club issue.

ARTICLE IV

DUES:

Annual membership shall run January 1 through December 31. For the purpose of calendar year 2003, the following rates shall be in effect. These rates for membership may be changed at the discretion of the Board of Directors as the costs of sustaining the club may dictate.

- Family - \$25.00
- Individual- \$20.00

DISCIPLINE:

A member may be suspended for thirty (30) days from all member rights, privileges and activities including voting rights by a 4/5-ths (four/fifths) vote of the then elected and qualified Board of Directors. The member facing suspension shall be notified of pending Board action by certified mail at least 48 (forty-eight) hours before commencement of the meeting. Any member shall be allowed to attend the disciplinary Board meeting. (b) Grounds for discipline may be disregard for Club safety rules, misuse of Club funds or property, or misrepresentation of Club policy. (c) A member may be expelled for one (1) year or permanently from all membership privileges and activities, including voting rights by a vote of a majority of members present at the annual meeting. Expulsion may not be voted upon by the membership unless placed before the membership by a 4/5-ths (four/fifths) vote of the then elected and qualified Board of Directors and after announcement in the Club newsletter that expulsion of the named member on specific grounds shall be considered at the next annual meeting.

ARTICLE V

OFFICERS:

The following officers shall be elected by the membership:

- President
- Vice-President
- Secretary
- Treasurer
- Rides Captain

These officers, together with the chairpersons of the Club Committees (who will be appointed by the President), shall constitute the Board of Directors. The Board of Directors shall decide the necessity of any new committees other than the standing committees.

The President presides at all meetings, appoints committees (with the approval of the Board of Directors), acts as chairperson of Board Meetings. and, in general, is responsible for and to the Club in all matters.

The Vice-President assumes the President's office and powers In the absence of the President. In the absence of both the President and the Vice-President, the Rides Captain will assume these powers.

The Secretary keeps minutes of all Board of Directors' and general meetings; and keeps the records of the Club activities.

The Treasurer takes care of all money and collects all the dues and is responsible to present the financial status of the Club at all Board and general Club Meetings. The Treasurer shall make an annual report at the annual meeting in December. The fiscal year shall begin July first.

The Rides Captain is responsible for organizing all Club rides with the exception of special event rides, recording and presenting to the Secretary records of Club rides; appointing ride leaders, and promoting safety on Club rides, and instructing all new members in the rules of safe riding.

ARTICLE VI

ELECTIONS:

Election of club officers shall be held at the December meeting annually. A nominating committee appointed by the President shall present a list of candidates for the offices to be filled. The list of candidates shall be secured from the list of current fully paid members of the club. Additional members' names may be placed in nomination by the motion of one member and the support of two other members, either in writing to the Secretary thirty (30) days before the annual membership meeting (January), or from the floor of the monthly membership meeting the month before the annual membership meeting - nominations will close at those times and cannot be reopened except upon the petition, or the affirmative vote of the majority of the membership. The person receiving the highest number of votes cast for any one position shall be elected. Installation of the officers-elect shall take place at the January meeting.

ARTICLE VII

MEETINGS:

The annual meeting shall be in December and will be the time of elections. Regular business meetings shall be held on the second Tuesday of each month, if at all possible. Special meetings shall be called by the President whenever required. Meetings of the Board of Directors shall be held one half hour prior to the monthly meetings.

ARTICLE VIII

ORDER OF BUSINESS:

The order of business at regular meetings shall be:

1. Reading of minutes of previous meeting
2. Reading of the Treasurer's report
3. Report of officers and committee
4. Unfinished business
5. Introduction of new members
6. New business
7. Announcements of rides, special meetings, etc.
8. Program
9. Adjournment

Robert's Rules of Order shall be followed.

ARTICLE IX

COMMITTEES:

The permanent committees of this organization shall be:

1. Membership
2. Finance
3. Public Relations

The chairperson of each committee shall be appointed by the President and shall be a member of the Board of Directors. The Chairperson of each committee shall appoint his/her own committee and hold meetings when deemed necessary. He/she shall give the Secretary of the Club minutes of each meeting. Appointment of new committees or division of the above committees shall be the function of the Board of Directors.

Duties of Committees:

1. The duties of the Membership Committee shall be to recruit new members.
2. The duties of the Finance Committee shall be to plan and supervise the raising of funds necessary to carry on the work of the Club. They shall audit the books of the Treasurer annually.
3. The duties of the Public Relations Committee shall be to promote in every way possible publicity favorable to the Club

The President shall be an ex-officio member of all committees.

ARTICLE X

QUORUM:

A majority of the members of the Board then in office constitutes a quorum for the transaction of business. A vote of the majority of the members present at a meeting at which a quorum is present constitutes action of the Board.

ACTION WITHOUT A MEETING:

Action may be taken by the Board without a meeting if all members of the Board, either severally or collectively, consent thereto in writing, The written consent shall be filed with the minutes of the proceedings of the Board and shall be published in the next issue of the Club newsletter. All such actions of the Board shall be subject to rejection by the member-ship present at the next regularly held membership meeting. By majority vote the members present shall make null and void any Board action taken without a meeting.

CONFLICT OF INTEREST:

No Director shall participate or vote on any matter that would involve conflict of interest. Whenever a director or committee member has cause to believe that a matter to be voted upon would involve them in a conflict or possible conflict, he/she shall

announce the conflict and shall abstain from both participating in and voting on such a matter. The Board shall decide by majority vote whether a Board member is in conflict when the member in question refuses to abstain from voting or participation in such a matter.

REMOVAL OF DIRECTORS:

A majority of the Board of Directors or ten percent (10%) of the membership by petition or by vote at a meeting may demand a recall election of any Director. The Secretary shall prepare ballots with the Following proposition: "Shall (name of director) be removed from the office of ? Check one Yes, No. "The Secretary shall establish a recall voting date not less than fifteen (15) nor more than sixty (60) days after demand and shall mail or personally deliver to the membership the ballots not less than ten (10) nor more than sixty (60) days before the voting date' The names and addresses of the members as of the record date shall be available to any member without charge. A Director may be removed by a majority of votes cast by members, in person or by proxy, at a membership meeting at which a quorum is present.

ARTICLE XI

DISCRIMINATION:

This Club shall not discriminate against any potential member, or member based on race, creed, religion, place of national origin, or sex, unless such member has received discipline as noted in Article II Section 3. This Club shall not discriminate on any of the above grounds when hiring, contracting, or engaging in any business outside of this Club.

ARTICLE XII

AMENDMENTS:

Amendments of the Constitution may be proposed by any member and may be incorporated into this Constitution if approved by a two-thirds vote of the membership present, and after due notification to all members.

Unanimously approved by the membership present () on this _____ day of _____, 2003, and executed by the undersigned officers of the Battle Creek Bicycle Club on this day of , 2003.

_____ President
_____ Vice-President
_____ Secretary
_____ Treasurer
_____ Rides Captain